

**Summit Middle School PTO Meeting**  
**October 15, 2018, 6:00 p.m.**

Meeting called to order 6:08 p.m.

Present: Amy Peckinpaugh, Lara Schreck, Jessica Nix, Samantha McGlennen, Dr. Josh St. John

1. Teacher/Staff Update (Mrs. McGlennen, Math Department)

- The district (Summit and Woodside) is working together to set the bar for a unified set of standards. Collaboration at this broad level is relatively new. There will be common unit assessments across grade levels.
- CFU (Checks for Understanding): Math classes conduct short assessments for subsections of a standard unit. Students are able to learn expectations prior to a quiz/test and can try again with reassessments as needed.
- Exciting new technology has been utilized in the Math Essentials class, e.g. entering annotations directly on a computer while speaking and creating a video about how to reduce a fraction.
- Student teachers from PFW continue to be involved in the math classrooms. The students get more one-on-one attention and enjoy asking the new teachers lots of questions.

2. Principal's Report

- All-School Fundraiser in progress. Proceeds will be used to support the athletic department, music department and classroom teachers/PBIS incentives (classroom supplies/raffle prizes). Forms are due next Monday, October 22<sup>nd</sup> and submitting a straight donation is also an option.
- Parent-Teacher Conferences are this week. Sign-ups are available on-line.
- Book Fair is this week.
- First official Flex Day is next Tuesday, October 23<sup>rd</sup>. The teachers will spend the first half of the day in professional development at Woodside for technology training for a new program called DY KNOW, a type of classroom management software. Teachers can use the program to monitor all online activity by students during a class and limit which sites the students are allowed to go to.
- Junior Achievement (JA) in a Day: February 1<sup>st</sup> at Summit. Summit will need many parent volunteers (up to 36) for this special event. Each grade level will be learning about business and social studies standards and volunteers/teachers are needed for every advisory class. Volunteers are required to participate in online training prior to the event. A Junior Achievement representative will attend the November PTO meeting to provide additional information. It was also suggested that we could contact PFW to see if the student teachers would be interested in volunteering for this event.
- Eight teachers from Summit were involved in a half-day professional development opportunity on October 15<sup>th</sup>. They met with a structural coach for "learning visits" to help them as educators. They visited classrooms with a reflective meeting afterward.

3. Secretary's Report: Lara Schreck

- Minutes from last meeting were approved.
- Kroger Community Rewards: Quarterly amount of \$940.45 was received in September.

4. Treasurer's Report: Amy Peckinpaugh

- Income (September):
  - Received \$438 in Spirit Wear sales due to board members selling shirts during athletic events and lunch.
  - Kroger Community Rewards: \$940.45 received in September.
  - Dividends totaled \$2.14.
- Expenses (September):
  - Registration/Administrative Costs: \$50 for a gift for Mrs. Harber's retirement. The \$100 petty cash wasn't used and was deposited back into the account.
  - Teacher hospitality spent \$56.97.
- Current Credit Union Balance: \$12,300.87.
- 2017-2018 Grants remaining to be paid: \$173.35 for Mrs. Gavette's grant.

5. Old Business

- Fundraising/Social Night Positions Still Open: Board decided it was not necessary to fill this position as board members can organize the restaurant nights as needed.
- Date for 8<sup>th</sup> Grade Send-Off: May 17<sup>th</sup> (Dr. St. John will double-check school calendar)

6. New Business

- Help with 8<sup>th</sup> grade vision screenings 10/29: Mrs. Lund has requested two volunteers to help with the vision screenings from 8:30 am - 1:30 pm. Dr. St. John will check to make sure help is still needed.
- Grant Requests:  
Grants were reviewed and many were approved, but there was insufficient funding to approve them all. Jessica will contact teachers to let them know the results. Further details will be included in next month's minutes.

7. PTO Meeting Schedule (2018-2019)

November 12  
January 14  
March 4  
April 22

All meetings will take place in the Summit Conference Room on Mondays at 6:00 p.m.

Next meeting: Monday, November 12th at 6:00 p.m.

Meeting adjourned 7:25 p.m.